

Frenchay PTA AGM Meeting Minutes

Date: Thursday 5th October 2017

1) Present

- Katherine Marks (Headteacher)
- Liz Wakeman (LW) (Chair)
- Gill Cavanagh (Vice Chair)
- Kelly Oldham (KO) (Treasurer)
- Debbie Argyle
- Sally Palmer
- Louise Hurse
- Nina Stonelake
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Apologies

- Jo Thorne (JT)
- Gemma Pinner
- Sarah Marriott
- Sara Turner
- Kate Gransden
- Kate Williams
- Kate Ashby
- Sharon Nobbs
- Elise Rayner

2) Review Minutes of the Annual General Meeting held on 9th November 2016

Review of the minutes of the last AGM was carried out and the minutes were agreed by all present.

3) Matters Arising

There were no outstanding matters to be carried over from the last AGM meeting.

4) Chair's Report for 2016/2017

Chair presented the following report:

It's been a tremendously busy year, not just in terms of holding events for our small but very dedicated PTA. This year we have implemented lots of new initiatives ranging from a central 'drop box' to hold all of our documentation through to gaining sponsorship at our events from local businesses and raising our profile through Facebook and local publications. We also brought on board a new uniform supplier which has relieved both us and the school office of admin heavy tasks.

We've held regular events; the Christmas fair, as per other years was a great success and one that always raises lots of money for the school. Our summer fair had a total revamp and was record breaking in terms of profit and lots of positive feedback was received. We held a movie night along with the ever favourable discos, cake sales, sports morning refreshments and we also attended local community events like the Frenchay Flower Show and the village cricket day.

From a funding perspective it's also been an excellent year. Learning tablets were purchased for all classes with the exception of reception who already have ipads, critical book resources were purchased and also lots of class trips. We were also proud to be able to support the schools biennial Year 5 & 6 Camp trip with school branded hoodies. The classes have also been able to fund additional items like clip boards, chalks, cushions etc for their classrooms.

Our aim for this academic year is to support the school in purchasing lots of play equipment, like large Jenga, which can be rotated to provide the children with lots of choice during their play.

Irrespective of whether they hold officer posts or not, I would like to pay special thanks to Gill Cavanagh as Vice Chair, Kelly Oldham as Treasurer and to Louise Hurse, Sharon Nobbs, Emma Kembrey, Nina Stonelake, Gemma Pinner and Jo Thorne for all of their time and commitment and mostly unseen hard work and endless support.

Lastly, a big 'thank you' to everyone in the PTA for all of your enthusiasm, assistance and of course your much needed sense of humour, a special 'Thank you' also to the school staff who give us so much support and by no means least to the parents, carers and children who always attend our events so willingly.

I'm sure this new academic year will be another very successful year for the PTA at Frenchay School.

Liz Wakeman
October 2017

5) Treasurers Report for the year ending 31 August 2017

Treasurer gave a summary of the year from a financial perspective; the year ended £989.95 in profit.

6) Election of Officers

The following Committee members were nominated and duly seconded:

Chair: Liz Wakeman
Vice Chair: Gill Cavanagh
Treasurer: Kelly Oldham
Secretary: Debbie Argyle

7) AOB

- Christmas Fair – Saturday 2nd December. Need to start advertising and booking stallholders. Planning meeting date agreed – Thurs 12th Dec.
- Children's Christmas Card artwork due to be sent to supplier before half term. GC to check on progress.
- Christmas Entertainer. For the past few years we have used Chris P Tee. Feedback has shown that a change of entertainer would be welcome for the school Christmas party this year (Weds 13th December). Ask parents for ideas/suggestions.
- PTA will continue to contribute £5 per head for class trips and an additional £5 per head towards whole school trips this year. Class 5 trip to Sevington Victoria School has been subsidised this term.
- Cake Sales will commence after half term, 3rd November 2017. Class 5 will hold the first sale.
- Carol Service will be on Monday 18th December with refreshments provided by the PTA afterwards. LH to look into a donation of a mulled wine dispenser.
- A 'nearly new' sale to be held at the school in the spring. Details to follow.

Date of Next Meeting:- Christmas Fair Planning Meeting – Thursday 12th October 7pm at The White Lion