



Equality Impact Assessment (EIA) Part 1: EIA Screening

Policies, Procedures or Practices:	Charging & Remissions Policy	DATE:	Nov 2019
EIA CARRIED OUT BY:	Katherine Marks	EIA APPROVED BY:	Katherine Marks

Groups that may be affected:

Are there concerns that the policy could have a different impact on any of the following groups? (please tick the relevant boxes)	Existing or potential adverse impact	Existing or potential for a positive impact
Age (young people, the elderly; issues surrounding protection and welfare, recruitment, training, pay, promotion)		
Disability (physical and mental disability, learning difficulties; issues surrounding access to buildings, curriculum and communication)		
Gender reassignment (transsexual)		
Marriage and civil partnership		
Pregnancy and maternity		
Racial groups (consider: language, culture, ethnicity including gypsy/traveller groups and asylum seekers)		
Religion or belief (practices of worship, religious or cultural observance, including non-belief)		
Sex (male, female)		
Sexual orientation (gay, lesbian, bisexual; actual or perceived)		

Any adverse impacts are explored in a Full Impact Assessment

FRENCHAY C OF E PRIMARY SCHOOL

Believe, Belong, Become

Charging Policy

1 Introduction

- 1.1 The governing body recognises the valuable contribution that the wide range of additional activities, including clubs, trips and residential experience, can make towards pupils' personal and social education. The governing body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities that helps to fulfil our values that are reflected in our school vision 'Believe, Belong, Become'.

The legislation governing the charging for school activities is set out in the Education Act 1996, Sections 449-462.

Changes may become necessary in the future and these will be publicised as and when.

- 1.2 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

2 Voluntary contributions

- 2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

- 2.2 If a parent wishes their child to take part in a school trip or event but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

- 2.3 The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- musical events;

3 Residential visits

- 3.1 Charges will be made to cover costs incurred for board and lodgings, activities and transport.

4 Music tuition

- 4.1 All children study music as part of the normal school curriculum. We do not charge for this.

- 4.2 There is a charge for individual or group music tuition provided by peripatetic music teachers. The cost of the lesson will be determined by the nature of the lesson. i.e. individual or group lesson, how many in a group and the charge by South Gloucestershire Peripatetic Service or outside provider. Details are available from the Music Hub or via the School office.

5 Swimming

- 5.1 There is no charge for swimming lessons. Currently our Year 5 and 6 take part in this activity. Any change in the Authority's present funding arrangements would involve a subsequent review by Governors. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons.

6. PERFORMANCES IN SCHOOL

- 6.1 Parents/Carers may be asked to make a voluntary contribution towards the cost of performances and concerts from outside organisations that are held within the school day.

7 DESIGN & TECHNOLOGY MATERIALS

- 7.1 No child will be excluded from taking part in such activities as cookery, pottery, craft or needlework if his/her parents/carers are unwilling or unable to pay for materials, ingredients or the cost of the finished article. If the parent/carer does not make a voluntary contribution towards providing the resources these will be supplied by the school but the finished article or cookery item will remain the property of the school.

8 CLUB ACTIVITIES

- 8.1 Government legislation allows schools to charge for activities taking place outside normal school working hours, i.e. lunchtimes, before school or after school. The school may host after school clubs provided by an outside agency and a charge will be made to cover the cost of this club or the provider may charge directly to the parent.

9 Lunch Money:

- 9.1 Lunches are charged at £2.20 per day for children and £3 for Adults. Where meals are not paid for the school is liable for the cost. Therefore, we ask parents to pay in advance to the School lunch provider 'Dolce' and

where a debt of £10 or more is owing the school reserves the right to withdraw the provision of meals and notify parents that packed lunches need to be brought from home.

10 Remissions:

10.1 when the pupil is entitled to pupil premium school will incur the full cost of the activities above. In other circumstances, there may be cases of family hardship which make it difficult for pupils to take part in particular activities for which a charge is made. When arranging a chargeable activity, the Governing Body invites parents to apply in confidence for the remission of charge in part or in full. Authorisation of remission will be made by the Headteacher in consultation with the Chair of Governors.

NB the funds available for remissions are very limited so that activities, which would over stretch the remissions budget, may have to be cancelled.

11 DAMAGE TO SCHOOL PROPERTY

11.1 It is the wish of the governing body that parents/carers will be asked to pay for damage to school property and premises when their child is found to have wilfully damaged any item of school property or part of the premises.

12 GENERAL

12.1 The governing body may, from time to time, amend the categories of activities for which a charge may be made. Nothing in this policy statement precludes the governing body from inviting parents/carers to make a voluntary contribution towards the cost of providing education for pupils.

Signed:.....Chair of Governors Date:.....

Review date: November 2023